SUMMER 2024
Provost's Student-Faculty Undergraduate Research and Creative Inquiry Award Program
Center for Undergraduate Research Experiences (CURE)

GUIDELINES AND APPLICATION
Deadline to apply—Wednesday, April 10, 2024

Program Description: This university-wide summer research award program is designed to support faculty-mentored undergraduate research or artistic projects for students who have completed their freshman, sophomore, or junior year. This program supports projects that have evolved from mentored coursework and research settings that will benefit from further, in-depth development.

Timeline: Projects may commence as early as May 15 and conclude August 31, 2024.

Award Structure: Student awardees receive a stipend of $1,200 to be paid in two installments of $600. Faculty mentors receive a $300 stipend at the end of the project. Faculty may sponsor a second student or student group project but due to funding limitations, faculty are eligible for only one $300 stipend per award cycle.

Requirements: Students are required to:
    (a) attend a program orientation, mid-summer check-in, and concluding meeting
    (b) meet all university research requirements that include:
- Submitting Institutional Review Board (IRB) approval for research involving human subjects
- Submitting Institutional Animal Care and Use Committee (IACUC) approval for research involving animals
- Submitting Pace legal consent forms completed for any research artistic projects which include identifiable images and/or interviews as part of the project

       * IRB or IACUC approvals and completed consent forms must be submitted to award supervisory staff.
    (c) weekly work on projects and meet or check-in by email with faculty mentor
    (d) write reflections about the research experience
    (e) submit the research paper or artistic project at the program conclusion
    (f) present project outcomes at the virtual Fall 2024 Undergraduate Research Presentation Series and at the Fall 2024 Undergraduate Research and Creative Inquiry Day Student Showcase

Eligibility: Applicants must meet the following criteria:
- be full-time undergraduate students at Pace University
- be entering their sophomore, junior or senior year in Fall 2024
- have successfully completed introductory courses in the proposed project field
- meet a minimum 3.0 QPA (overall quality point average)
- have a faculty sponsor willing to mentor the summer project
  Any exception to academic eligibility requirements must be addressed in both the student application and faculty recommendation.

Evaluation: Faculty from across the schools and colleges review student submissions based on the following criteria:
- Scholarly merits of the proposal
- Overall quality, organization, and clarity of the student-written proposal
- Student role is specified in the faculty-mentored research or creative project
- Student goals are relevant to research project
- Mentoring commitment for a supportive learning environment
- Contribution of the project to the student's discipline or field of study
- Feasibility of the project outcomes
- Potential for external presentation and/or publication

Application Instructions: Submit a complete application consisting of the following components:
- ☐ Application Form *with required signatures or approvals by email*
- ☐ Personal statement (up to 500 words) that explains the student's reasons for applying to this program and how the student's career plans connect to the proposed project. Include any prior research or practical experience related to the proposed project and/or field of study.
- ☐ Abstract (up to 500 words)--An abstract is a succinct project summary and should explicitly address the following *from the student's perspective*:
  1) identify the challenge/problem you are seeking to explore/solve
  2) place proposed project in context by briefly referencing previous scholaryly/artistic work in this area
  3) briefly explain fundamental terms or information needed to understand the project
  4) explain the approach or methodology for the research or artistic project
  5) address what will be accomplished -- the projected research or artistic outcome
- ☐ Student resume
- ☐ An *unofficial student transcript* that can be accessed at MyPace Portal
- ☐ Letter of recommendation from the faculty mentor
  This letter must describe the student role in the proposed project, expected outcomes, and a commitment from the faculty member to mentor the student throughout the project period.

SUMMER 2024 APPLICATION FORM
Provost's Student-Faculty Undergraduate Research and Creative Inquiry Award Program
Center for Undergraduate Research Experiences (CURE)

Deadline to apply—Wednesday, April 10, 2024

Student Name: _____ U#: _____

Pace E-mail: _____ Class Year in Fall 2024: _____

Personal E-mail: _____ QPA: _____

Phone Number: _____ Full-Time Student: Yes ☐ | No ☐

Student College/School: _____

Student Major (and Minor if applicable): _____

_____

List introductory courses taken in the project field: _____

_____

_____

Faculty Mentor: _____

Mentor E-mail: _____

Mentor Department and College/School: _____

Mentor Academic Rank: _____

Department Chair: _____

Department Chair E-mail: _____

Project Title: _____

_____

_____

****

Student submits: Application Form, Personal Statement, Abstract, Resume, and Unofficial Transcript
Faculty Mentor submits: Letter of Recommendation

****

I have read and agree to the terms outlined in the Guidelines for this program.

Student: _____   Date:_____
                               (Signature)

Faculty Mentor: _____   Date: _____
                                (Signature)/or email approval

---

SUBMIT COMPLETED APPLICATION AND LETTER OF RECOMMENDATION TO
undergraduateresearch@pace.edu
NO LATER THAN WEDNESDAY, APRIL 10, 2024

For questions contact:
Norma Quiridumbay, CURE Director of Operations at nquiridumbay@pace.edu
Maria Iacullo-Bird, Ph.D., Assistant Provost for Research at miacullobird@pace.edu